1. **Introduction [S2R]**

   a. Welcome, adoption of the Agenda

S2R (Carlo Borghini) and the European Commission (Leonardo Dongiovanni) welcomed participants. The Agenda has been presented and adopted without changes. Two additional points were added to AOB.
Decision points:

2. **Coupler type (head) selection: Selection process stage B (LCC criteria)**

On behalf of WP2, MARTIN ZSFIKOVITS presented the LCC model for the approval. Participants raised some issues for further clarification. It has been clarified that in terms of procurement scenarios the idea is to better understand the impact of costs for the two options. In terms of assumptions for the OPEX for preventive and corrective maintenance, it has been stressed that the LLC team has not seen the technical specifications of the couplers and it will be probably solved in the upcoming days.

In terms of data and information flow, MARTIN ZSFIKOVITS provided an overview of the proposed model. The model reflects the interest from manufacturers with regard to the public availability of data and reports (i.e. level of details, liability of data, price ranges).

Participants raised certain questions and comments. In terms of a consistency check on numbers regarding the expected LCC, CAPEX and OPEX, it has been clarified that there is a double-check function (no numbers or ranges will be communicated in case manufacturers fully disagree). The engineering team checks the numbers with the manufacturers. In addition, there will be sensitivity analyses performed on different aspects regarding future challenges (i.e. different components). It has been stressed that it will depend on the outcome of the LLC study what degree of details has to be provided to the PB to take well-informed decisions.

**The presented LCC model has been approved.**

**Compared to the slides provided, it was agreed that the data & information flow will be directly provided by the manufacturers and not via the S2R JU.**

**Taking into account the above, the model for data & information flow has been approved.**

3. **Coupler type (head) selection: stage A/B assessment + addendum to RoP**
   
   *(point replaces written procedure after 26/05 PB)*

S2R reminded that the document with the addendum to the Rules of Procedure of the Programme Board has been distributed among the participants and it considered to be known as well as the presentation.

ANJA-MARIA SONNTAG requested a list of voting parties in order to maintain the transparency in terms of voting procedure. MARK TOPAL stressed that the groups should rely on consensus, and voting has only to be considered if there is no consensus (i.e. in terms of detailed issues). S2R stressed that the list of W1/WP2 members will not change after 30th June 2021 until the end of the voting process; it will be provided at that time. It has been also clarified that the voting procedure does not aim at selecting a concrete product (coupler as such) or a company. It aims at selecting a solution. Test-based results are expected to indicate whether the currently tested solutions would match the requirements. It has been also confirmed that the addendum to RoP refers to the voting in WPs and it will be applied mutatis mutandis to their voting procedure.

**Addendum to Rules of Procedure has been approved.**
In terms of planning, JENS ENGELMANN presented a proposed timeline with regard to the assessment process. An extraordinary meeting of PB has been proposed to take place on 11th October 2021.

**Stage A/B assessment process has been approved.**

**Information points:**

4. Coupler type (head) selection: Legal and procurement

FREDERIK HENON presented the legal and procurement aspects of the process. He presented a draft declaration of commitment that has been submitted for WP2 and manufacturers’ comments. He stressed that all manufacturers need to sign declarations of commitment by mid-July in order to start the assessment process (expected to start on 19th July). S2R suggested that in case there are obstacles to meet the deadline to let S2R knows also bilaterally, and that a PB meeting may be further organized to facilitate the discussion.

**Parties did not object with the proposed deadline for declarations of commitment (15th July) and agreed not to start the assessment process unless the declaration of commitment is duly signed. In case of disagreement, an urgent meeting will be proposed.**

5. Call for Work Package 2 lead successor

JENS ENGELEMANN presented a call for a WP2 lead successor pointing to the expected profile of candidates and deadline for submission.

**Nominations should be submitted to S2R (Manuel.Alarcon-Espinosa@s2r.europa.eu) until 15th July 2021**

6. Call for Work Package 1 experts

EDDP requests experts for WP1, with respect to different sectors and stakeholders. Advertisement of the call on the S2R website may be considered if no applications received.

**Nominations to WP1 should be sent to hagenlocher@hwh-transport.de and Christoph.klose@siemens.com until 5th July 2021**

7. AOB and closing

1. CHRISTOPH KLOSE raised an issue in relation of a potential new requirement discussed in the expert groups. The requirement regards the compatibility between the screw coupling and DAC on the wagons. It is an ongoing discussion, whether this will be KO criteria (if so, KO criteria need to be reopened and it will affect the process timeline). MARK TOPAL stressed that the recommendations and analyses from the expert/working groups are necessary to take further steps. MARK TOPAL suggested **to put the item to agenda to the next PB (20th July 2021).**

2. CARLO BORGHINI informed that the S2R Governing Board (22nd June 2021) decided to award the activities and the selected proposals for awarding will be announced
soon. The invitation letters for grant preparation are expected to be sent out next week (tentatively).

Next meeting is planned for 20th July 2021