

**DECISION**  
**N° SRG 1/2020**

THE STATES REPRESENTATIVES GROUP OF THE SHIFT2RAIL JOINT UNDERTAKING,

Having regard to Council Regulation (EU) No 642/2014 of 16 June 2014 establishing the Shift2Rail Joint Undertaking (hereinafter "S2R Regulation), in particular Article 14 of the Statutes of the Shift2Rail Joint Undertaking set out in Annex I of the S2R Regulation;

Having regard to Article 14(8) of the Shift2Rail Statutes, stating that the States Representatives Group (hereinafter the "SRG") shall adopt its own rules of procedure;

Having regard to Article 12 of the Rules of Procedure of the States Representatives Group, by which the Rules of Procedure may be amended, at the request of an SRG member, and following the approval by at least two thirds of all nominated representatives.

Having regard to the appointment of representatives to the Shift2Rail States Representative Group by the Member States and the countries associated to the Horizon 2020 Framework Programme (hereinafter the "States");

In its ordinary meeting of 25 September 2020, has adopted the following decision:

Article 1

Article 11 of the rules of procedure of the States Representatives Group of the Shift2Rail Joint Undertaking annexed to this decision is amended.

Article 2

This amendment to Article 11 of the Rules of Procedure shall enter into force on the day of its adoption by the States Representatives Group

Done at Brussels, 25 September 2020

The SRG Chairperson

## ANNEX TO DECISION N° SRG 01/2020

### AMENDMENT TO THE RULES OF PROCEDURE OF THE STATES REPRESENTATIVES GROUP OF THE SHIFT2RAIL JOINT UNDERTAKING

#### *Article 11* *Resources*

1. The Executive Director of the S2R JU shall provide the secretariat and the appropriate administrative support to enable the SRG to carry out its work.
2. A representative of an SRG State may request the reimbursement of travel and subsistence expenses s/he sustained in accordance with the Commission Decision C(2007)5858 of 5 December 2007 on the reimbursement of expenses incurred by people from outside the Commission invited to attend meetings in an expert capacity. Travel expenses are reimbursed on the basis of actual expenditure and subsistence expenses are based on a flat rate per diem, for maximum one expert per meeting, unless otherwise indicated in the invitation letter.
3. Reimbursements of the costs of government experts shall be paid into an account in the name of the State, one of its ministries or a public body, in the absence of any derogation from the State, one of its ministries or a public body. Other experts shall state that s/he did not receive any reimbursement in any other form by the State s/he represents.
4. Except in the case of "force majeure", the reimbursement of travel and subsistence expenses will be strictly limited to one return travel per meeting from the point of origin and for the dates agreed in the appointment letter.
5. The Chairperson of the SRG, or in the case of her/his unavailability, the Vice Chairperson attending the Governing Board meetings or any other meetings/events s/he is requested to attend, may submit a request for the reimbursement of the travel expenses according to the modalities set out in the second and third paragraphs.
6. The expenses mentioned in the second paragraph shall be reimbursed for up to two meetings per year, and within the limits of the available appropriations allocated under the procedure for the allocation of resources.
7. The letter of invitation to attend a meeting shall contain a reference to this Article.