



QUESTIONS AND ANSWERS PERTAINING TO OPEN CALL FOR TENDERS S2R.17.OP.01

Provision of strategic communications, editorial support, graphical, digital and events-related communications services

06/03/2017

LOTS 1, 2, 3 and 4

	QUESTION	ANSWER
1.	<p>As part of 4.3.2 'Economic and financial capacity' it is required to provide a 'Statement of overall turnover during the last three financial years duly dated and signed'. Would you please clarify whether this covers years 2013, 2014 and 2015, as accounts for financial year 2016 are not closed yet?</p>	<p>Yes.</p>
2.	<p>Document 'Q&A 3.03' seems to have been duplicated by mistake instead of document 'Q&A 1234.03'. Could you please publish the right document instead?</p>	<p>The correct document has now been published. Apologies for the confusion.</p>

QUESTION	ANSWER
<p>3. The tender specifications provide that the list of services is non-exhaustive and other services may be requested. This lack of clarity could result in the current contractor having an unfair advantage over the other tenderers, as only they are in a position to provide an accurate price estimation for this task. Therefore we would be grateful if you could provide the tenderers either with quantifiable parameters or a price list broken down by type of staff and their respective unit prices for this Lot.</p>	<p>There is no “current contractor”, and no risk or intention of preferential treatment in favour of any economic provider.</p> <p>As the Contracting Authority cannot foresee each and every service that is likely to be required over the period of implementation of the framework contract, the S2R JU will focus its financial evaluation on those services most likely to be needed in periodic intervals and/or large volumes.</p> <p>Budgets proposed for case studies will not be considered for financial evaluation of tenders. One of the objectives of the case studies is to allow the Contracting Authority to assess tenderers’ capacity to establish a sound and comprehensive project proposal, which entails the inclusion of a budget.</p> <p>Should unforeseen additional services be required, the Contracting Authority may request specific offers for services falling within the remit of the relevant framework contract, even though the prices for such exceptional services have not been prescribed therein.</p> <p>In such exceptional cases, the prices proposed must be commensurate with those annexed to the relevant framework contract, and will count towards the assessing consumption of the overall total value of the framework contract.</p>