



QUESTIONS AND ANSWERS PERTAINING TO OPEN CALL FOR TENDERS S2R.17.OP.01

Provision of strategic communications, editorial support, graphical, digital and events-related communications services

06/03/2017

LOT 4

	QUESTION	ANSWER
1.	Section 2.2.2 mentions the "Members Area". Are you able to provide details of the number of active member logins you have on the platform?	27
2.	There are various references, in the tender specifications, to an intranet. WordPress and Sharepoint are both mentioned in this context. Are you intending to more closely to integrate your intranet with the main website?	The Contracting Authority has no definite intentions, in this respect. It is up to tenderers to propose what they deem most fitting.
3.	Section 2.2.4.10 - Are the applications in question built within the existing WordPress site?	Yes.
4.	The price list (Annex 6 Model financial offer) for Lot 4 specifies: "The above amount must not be broken down further. Prices must be quoted in EURO and include all expenses necessary to perform the contract. No further reimbursements shall be	The Contracting Authority does intend to sign one specific contract per year, for the implementation of LOT 4 services.

made whatsoever. The price quoted is fixed and shall be subject to NO revision.”

Section 2.2.4 Lot 4: Web site hosting & website maintenance and content management, on p.13 of the Tender documents, reads: “The contractor may be required to provide the following services (the list is non-exhaustive). Other services similar in kind and nature may be requested depending on the needs.”

In our understanding once the framework contract will be awarded and work will start, the contracting authority will, once a year, issue a request for services for Lot 4. We understand that the contractor will reply to that request for service by providing a quote exclusively based on the price indicated in the financial offer for Lot 4.

However, should unforeseen additional services be required, the Contracting Authority may request specific offers for services falling within the remit of the relevant framework contract, even though the prices for such exceptional services have not been prescribed therein.

In such cases, the prices proposed must be commensurate with those annexed to the framework contract, and will count towards the consumption of the overall total value of the framework contract.